



Downtown Milton Street Festival

Vendor Greeter (3)

7:30am – 11:30am

Role:

Overall responsibility is to coordinate and allow the entrance of the vendors onto the street, safely and effectively.

Time commitment:

- Based on shift requirements
- Please be signed in and at street location 15 minutes before shift begins

Locations:

- Fulton and Main Street
- Mill Street and Martin Street
- Main and Brown Street

Responsibilities:

- Sign in at Volunteer Centre prior to shift starting
- Welcome all vendors
- Check vendor paperwork
- Ensure vendor is entering at correct entry point, if not redirect
- Ensure vendor has confirmation sheet
- Review map for exact location of vendor
- Send in direction of location
- Give vendor map
- Sign out at Volunteer Centre at end of shift

Requirements & qualifications:

- Must have a good overall knowledge of the event and the location specifics
- Must be 16 years of age or older
- Must have completed a Special Event orientation and training session
- Must attend Vendor Orientation Meeting

Dress:

- volunteer t-shirt, hat, nametag, and dark bottoms (pants, walking shorts or capris), comfortable shoes/running shoes
- Reusable water bottle

Benefits:

- Meet new people
- Develop new skills
- Get involved in your community
- Students – complete Community Involvement hours

Supervisor: Zone Supervisor